EDI Implementation Guidelines

VDA 4908





Structure description for record type "821" Mandatory record, Record length 128, Header record credit notes, Version 04

| Item | Data element | С | LG | Α | From-to | Verbal description |
|------|-------------------------|---|-----|---|---------|--|
| - | | M | BYT | N | | |
| 01 | Record type | М | 3 | N | 1-3 | Constant '821' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99 |
| 03 | Customer code | М | 9 | А | 6-14 | Ident code which the supplier assigns to a customer. All data of a record structure containing the field Customer no. are article to data protection. Left-aligned entry. If at the beginning of the process no data can be entered, the field must be filled with blanks. |
| 04 | Supplier code | M | 9 | A | 15-23 | Ident code which the customer assigns to a supplier (contractor). All data of a record structure containing the field Supplier no. are article to data protection. Left-aligned entry. |
| 05 | Transmission number old | М | 5 | N | 24-28 | Description see Transmission number new. Enter right-aligned with leading zeros. |
| 06 | Transmission number new | M | 5 | Z | 29-33 | The data creator assigns a transmission number (new) to every EDI creation run within an application (e.g. credit entry EDI). The value "00000" must not be used in the field "new". Data creator and recipient keep this number until the next transmission of the same application. As the data creator always states the transmission number of the preceding EDI creation run (as Transmission number old) within this application in addition to the new transmission number, the recipient can check the completeness of the EDI inventories per application. Therefore, gapless and ascending order of the numbers is required. Right-aligned entry with leading zeros. Examples for entries in the fields transmission number old and new: |
| | | | | | | Process number number |



| I | | | | | | | "old" | "new" |
|----|---|---|----|---|---------|---|---|------------------|
| | | | | | | start: | 00000 | 00001 |
| | | | | | | or | 00000 | 00017 |
| | | | | | | routine: | 00019 | 00020 |
| | | | | | | or | 88051 | 88061 |
| | | | | | | overflow: | 99999 | 00001 |
| | | | | | | or | 89361 | 00011 |
| 07 | Transmission date | М | 6 | N | 34-39 | In the form: Y | YMMDD. | |
| 08 | VAT registration number Recipient of goods | С | 20 | A | 40-59 | Ident number authority for the Mandatory fi goods within the Enter left-align | ne recipient. <u>eld</u> in case c the Europear | of deliveries of |
| 09 | VAT registration number Sender of goods | С | 20 | A | 60-79 | Ident number authority for the Mandatory fi goods within the Enter left-align | ne sender. <u>eld</u> in case c the Europear | of deliveries of |
| 10 | Comp. reg. no. | С | 25 | Α | 80-104 | register for the | e supplier. S npulsory in s | everal European |
| 11 | Empty | M | 9 | Α | 105-113 | Filled with bla | nks. | |
| 12 | Tax number | С | 15 | Α | 114-128 | Tax number a Enter left aligi | | n tax office. |



Structure description for record type "822"
Mandatory record, Record length 128, One-off data elements of the credit note, Version 03

| Item | Data element | С | LG | Α | From-to | Verbal description |
|------|----------------------------|---|-----|---|---------|--|
| | | M | BYT | N | | |
| 01 | Record type | М | 3 | N | 1-3 | Constant '822'. |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Credit note number | M | 8 | Α | 6-13 | Ident number which the customer assigns to a credit note prepared by him. Enter right-aligned with leading zeros. |
| 04 | Credit note date | М | 6 | N | 14-19 | In the form YYMMDD. |
| 05 | Due date | М | 6 | N | 20-25 | In the form: YYMMDD. Due date of payment. |
| 06 | Surcharges/discounts | С | 13 | N | 26-38 | Sum of all the allowances/charges for the credit note. Addition of the allowances/charges from 823/06. Enter right-aligned with leading zeros. 2 decimal-places. |
| 07 | Preceding sign code | М | 1 | N | 39 | Encoded form, see Appendix 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Sum allowances/charges", e.g.: Preceding sign code "2" = debit to supplier. |
| 08 | Sum amount of discount | М | 13 | N | 40-52 | Sum of all discounts for the credit note. Addition of the amount of discount from 823/08. Enter right-aligned with leading zeros. 2 decimal-places. |
| 09 | Sum amount of turnover tax | М | 13 | N | 53-65 | Sum of all amounts of turnover tax for the credit note. Addition of the amounts of turnover tax from 823/09. Enter right-aligned with leading zeros. |



| | | | | | | 2 decimal-places. If the credit note code according to Item 14 is '2', the field is completely filled with zeros. |
|----|---|---|----|---|---------|--|
| 10 | Sum final value of credit note (not discounted) | М | 13 | N | 66-78 | Sum of the total prices of all credit note items, the shipping and packing costs, and the associated turnover tax. Addition of the final values of the delivery notes from aus 823/10. Enter right-aligned with leading zeros. 2 decimal-places. If the credit note code according to Item 14 is '2', the field is completely filled with zeros. |
| 11 | Preceding sign code | M | 1 | N | 79 | Encoded form, see enclosure 9, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Sum final value credit note", e.g.: Preceding sign code "2" = debit to supplier. |
| 12 | Currency | M | 3 | А | 80-82 | Encoded form, alphanumeric in accordance with ISO 4217/1978, see enclosure 10, Item 02. For this use same code per EDI file. |
| 13 | Delivery identifier | С | 14 | Α | 83-96 | Identification of the deliveries which are the content of the credit note. This information is compulsory if customer and supplier are resident in the UK. Enter left-aligned. |
| 14 | Credit note code | М | 1 | N | 97 | Credit note code, see enclosure 11, Item 03. |
| 15 | Country code | С | 2 | Α | 98-99 | Encoded form of supplier country, alphanumeric in accordance with ISO 4217/1978, see enclosure 10, Item 09. |
| 16 | Accounts Payable department number | С | 8 | N | 100-107 | Ident number which is assigned in a bookkeeping operation. |
| 17 | Empty | М | 21 | Α | 108-128 | |



Structure description for record type "823"
Mandatory record, Record length 128, One-off data elements of the delivery note/document, Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|------------------------|--------|-----------|--------|---------|---|
| | | | | | | |
| 01 | Record type | М | 3 | N | 1-3 | Constant '823' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Delivery note number | M | 8 | A | 6-13 | Ident number which the supplier assigns to a delivery note. If the delivery documents are missing, the ident no. (substitue delivery note) of the customer is used. Enter right-aligned. |
| 04 | Plant customer | M | 3 | Α | 14-16 | Plant of the customer to which delivery has been made. Encoded form of the customer. Enter left-aligned. |
| 05 | Shipping date | М | 6 | N | 17-22 | In form: YYMMDD. |
| 06 | Sum allowances/charges | С | 13 | N | 23-35 | Sum of all allowances/charges for the delivery note. Addition of the allowances/charges from 825/04. Enter right-aligned with leading zeros. 2 decimal-places. |
| 07 | Preceding sign code | М | 1 | N | 36 | Encoded form, see enclosure 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Sum allowances/charges", e.g.: Preceding sign code "2" = debit to supplier. |
| 08 | Amount discount | M | 13 | N | 37-49 | Sum of all discount amounts for the delivery note. Addition of the discount amounts from 824/12. Enter right-aligned with leading zeros. 2 decimal-places. |
| 09 | Amount turnover tax | M | 13 | N | 50-62 | Sum of all turnover tax amounts for the delivery note. Addition of the turnover tax amounts from 824/14. Enter right-aligned with leading zeros. 2 decimal-places. |



| 10 | Final value of delivery note (not discounted) | M | 13 | N | 63-75 | Sum of the total prices of all delivery note items, the shipping and packing costs from 824/09 and the associated turnover tax from 824/14. Enter right-aligned with leading zeros. 2 decimal-places. |
|----|---|---|----|---|---------|---|
| 11 | Preceding sign code | M | 1 | N | 76 | Encoded form, see enclosure 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Final value of delivery note", e.g.: Preceding sign code "2" = debit to supplier. |
| 12 | Contract parts number | С | 12 | Α | 77-88 | Ident no which the customer assigns to a framework contract or order. Left-aligned entry in print form. |
| 13 | Dock | С | 5 | Α | 89-93 | Indicates the location in the customer plant where the goods have been unloaded. Encoded form of customer. Enter left-aligned. |
| 14 | Book of original entries number | С | 8 | A | 94-101 | Connection between accounting voucher (delivery note, credit note, debit) and book of original entries or chronological microfilm library of the customer. Enter left-aligned. |
| 15 | Goods received date | С | 6 | N | 102-107 | In Form: YYMMDD. Depending on the type of voucher, this is here also used as date of crediting, debiting, etc. |
| 16 | Contact customer | С | 15 | Α | 108-122 | May contain post code, telephone no. etc. Enter left-aligned. |
| 17 | Empty | М | 6 | Α | 123-128 | Filled with blanks. |



Structure description for record type "824"
Mandatory record, Record length 128, Item data of the delivery note/document, Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|--|--------|-----------|--------|---------|---|
| - | | | | | | |
| 01 | Record type | М | 3 | Ν | 1-3 | Constant '824' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Transaction code | М | 2 | N | 6-7 | Accounting code, see enclosure 10, Item 04. |
| 04 | Subject number customer | M | 22 | Α | 8-29 | Ident number which the customer assigns to an article, packing material, or other service. Enter left-aligned. |
| 05 | Delivery quantity | M | 13 | N | 30-42 | Quantity which the supplier states in the delivery note. Enter right-aligned with leading zeros. 3 decimal-places. |
| 06 | Unit of quantity | М | 3 | Α | 43-45 | Encoded form, in accordance with DIN 16 559/ISO 7372, see enclosure 9, Item 05. |
| 07 | Unit of price | М | 2 | N | 46-47 | Encoded form, see enclosure 10, Item 06. |
| 08 | Unit price | M | 13 | N | 48-60 | Net price by unit of price 824/07 without turnover tax. Enter right-aligned with leading zeros. 2 decimal-places. |
| 09 | Total price including surcharge/discount | M | 13 | N | 61-73 | Product of delivery quantity from 824/05 and unit price from 824/08 plus surcharge/discount from 825/04 without turnover tax if credit note code = '0' or product of delivery quantity from 824/05 and difference from 826/06 if credit note code = '1'. Enter right-aligned with leading zeros. 2 decimal-places. |



| 10 | Preceding sign code | М | 1 | N | 74 | Encoded form, see enclosure 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Total price", e.g.: Preceding sign code '2' = debit to supplier. |
|----|---|---|----|---|---------|--|
| 11 | Discount per centage | С | 3 | N | 75-77 | Here the customer indicates the discount per centage agreed. 2 decimal-places. |
| 12 | Amount of discount | С | 13 | N | 78-90 | Here the customer indicates the amount of discount determined from 824/09. Total price from 824/09 x discount per centage ./. 100. Enter right-aligned with leading zeros. 2 decimal-places. |
| 13 | Turnover tax rate | M | 4 | N | 91-94 | Enter right-aligned with leading zeros. 2 decimal-places. |
| 14 | Amount of turnover tax (not discounted) | М | 13 | N | 95-107 | Product of total price from 824/09 x turnover tax rate ./. 100. Enter right-aligned with leading zeros. 2 decimal-places. |
| 15 | Test report number customer | С | 14 | Α | 108-121 | Ident number which the customer assigns to a test report. Enter left-aligned. |
| 16 | Empty | M | 7 | Α | 122-128 | Filled with blanks. |



Structure description for record type "825" Conditional record, Record length 128, Item-related allowances/discounts, Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|------------------------------|--------|-----------|--------|---------|---|
| 01 | Record type | М | 3 | N | 1-3 | Constant '825' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Code surcharge/discount | М | 2 | N | 6-7 | Encoded form, see enclosure 10, Item 07. |
| 04 | Amount of surcharge/discount | M | 13 | N | 8-20 | Amount of surcharge/discount if credit note code = '0' or difference surcharge/discount "old", "new" if credit note code = '1'. Enter right-aligned with leading zeros. 2 decimal-places. |
| 05 | Preceding sign code | М | 1 | N | 21 | Encoded form, see enclosure 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Surcharge/discount", e.g.: Preceding sign code '2' = debit to supplier. |
| 06 | Empty | М | 107 | Α | 22-128 | Filled with blanks. |

C = ConditionalA = Alphanumerical



Structure description for record type "826"

Mandatory record if credit note code = '1', supplementary items of a balancing invoice, Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|---------------------|--------|-----------|--------|---------|---|
| 01 | Record type | М | 3 | N | 1-3 | Constant '826' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Unit of price | М | 2 | N | 6-7 | Encoded form, see Appendix 10, Item 06 |
| 04 | New price | M | 13 | N | 8-20 | New price by unit of price from 824/07 which was agreed for the article number customer from 824/04. Net price without turnover tax. Enter right-aligned with leading zeros. 2 decimal-places. |
| 05 | Validity date | M | 6 | N | 21-26 | In the form: YYMMDD. Date from which the new price is valid. The date must be earlier than the transmission date. |
| 06 | Total difference | M | 13 | N | 27-39 | Difference between the total price "old" and the total price "new" paid by the customer. Enter right-aligned with leading zeros. 2 decimal-places. |
| 07 | Preceding sign code | М | 1 | N | 40 | Encoded form, see enclosure 10, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Total difference" from 826/06, e.g.: Preceding sign code '2' = debit to supplier. |
| 08 | Empty | M | 88 | Α | 41-128 | Filled with blanks. |

C = ConditionalM = Mandatory A = Alphanumerical N = Numerical



Structure description for record type "827" Conditional record, Record length 128, National requirements. Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|----------------|--------|-----------|--------|---------|--|
| 01 | Record type | М | 3 | N | 1-3 | Constant '827' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Text | М | 40 | А | 6-45 | Data element to cover national requirements (e.g. for Spain, Belgium, etc.) the details of which are still to be determined, or for bilaterally agreed text information. |
| 04 | Text | М | 40 | A | 46-85 | Data element to cover national requirements (e.g. for Spain, Belgium, etc.) the details of which are still to be determined, or for bilaterally agreed text information. |
| 05 | Text | М | 40 | A | 86-125 | Data element to cover national requirements (e.g. for Spain, Belgium, etc.) the details of which are still to be determined, or for bilaterally agreed text information. |
| 06 | Empty | M | 3 | Α | 126-128 | Filled with blanks. |

C = ConditionalA = Alphanumerical



Structure description for record type '828'
Conditional record Record length 128. One-off data elements of the credit note.
Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|--|--------|-----------|--------|---------|---|
| 01 | Record type | М | 3 | N | 1-3 | Constant '828' |
| 02 | Version number | М | 2 | N | 4-5 | Current state identifier. Here '03'. |
| 03 | Currency | М | 3 | Α | 6-8 | In accordance with ISO 4217/1978 conversion rate. |
| 04 | Exchange rate | С | 17 | N | 9-25 | Enter right-aligned with leading zeros. 11 decimal-places. |
| 05 | Exchange rate date | С | 6 | N | 26-31 | In form YYMMDD. |
| 06 | Sum final value of credit note incl. value added tax | М | 13 | N | 32-44 | Sum of the total prices of all credit note items, the shipping and packing costs and the associated turnover tax. As RT 822, Item 10, but in the currency according to Item 03. |
| 07 | Sum final value of credit note without turnover tax | M | 13 | N | 45-57 | Sum of the total prices of all credit note items, the shipping and packing costs, without turnover tax in the currency according to Item 03. |
| 08 | Sum turnover tax amount | M | 13 | N | 58-70 | Sum of all turnover tax amounts for the credit note. As SA 822, Item 10, but in the currency according to 03. |
| 09 | Empty | М | 58 | Α | 71-128 | Filled with blanks. |

C = Conditional A = Alphanumerical



Structure description for record type "829" Mandatory record, Record length 128, Trailer record credit note data, Version 03

| Item | Data element | C M | LG BYT | A N | From-to | Verbal description |
|------|-------------------------|--------|-----------|--------|---------|--|
| | | | | | | |
| 01 | Record type | М | 3 | N | 1-3 | Constant '829' |
| 02 | Version number | M | 2 | N | 4-5 | Identification of the current state of a record type. Is kept separately by VDA-AKVD per record type in ascending order without gaps and incremented by 1 following every change decided by VDA-AKVD. Admissible: 01-99. |
| 03 | Counter SAA 821 | M | 7 | N | 6-12 | Number of transmitted records of Record type 821. Enter right-aligned with leading zeros. |
| 04 | Counter SAA 822 | M | 7 | N | 13-19 | Number of transmitted records of Record type 822. Enter right-aligned with leading zeros. |
| 05 | Counter SAA 823 | M | 7 | N | 20-26 | Number of transmitted records of Record type 823. Enter right-aligned with leading zeros. |
| 06 | Counter SAA 824 | M | 7 | N | 27-33 | Number of transmitted records of Record type 824. Enter right-aligned with leading zeros. |
| 07 | Counter SAA 825 | М | 7 | N | 34-40 | Number of transmitted records of Record type 825. Enter right-aligned with leading zeros. |
| 08 | Counter SAA 826 | М | 7 | N | 41-47 | Number of transmitted records of Record type 826. Enter right-aligned with leading zeros. |
| 09 | Counter SAA 827 | М | 7 | N | 48-54 | Number of transmitted records of Record type 827. Enter right-aligned with leading zeros. |
| 10 | Counter SAA 828 | М | 7 | N | 55-61 | Number of transmitted records of Record type 828. Enter right-aligned with leading zeros. |
| 11 | Counter SAA 829 | М | 7 | N | 62-68 | Number of transmitted records of Record type 829. Enter right-aligned with leading zeros. |
| 12 | Sum turnover tax amount | М | 13 | N | 69-81 | Sum of all turnover tax amounts of RT 822 |



| 13 | Sum final value of payment (not discounted) | М | 13 | N | 82-94 | transmitted. Enter right-aligned with leading zeros. 2 decimal-places. Sum of all final values of delivery note/document incl. turnover tax. Enter right-aligned with leading zeros. 2 decimal-places. |
|----|---|---|----|---|--------|--|
| 14 | Preceding sign code | М | 1 | Z | 95 | Encoded form, see enclosure 9, Item 01. Because calculation fields may also be represented by characters, the preceding sign may have to be indicated separately directly behind the calculation field. The sign depends on the contents of the field "Sum final value payment". |
| 14 | Mode of payment | С | 1 | N | 96 | Encoded form, see enclosure 9, Item 08. |
| 15 | Empty | M | 32 | Α | 97-128 | Filled with blanks. |



List of codes

| Ser. no. | Content of code | Contained in |
|-------------|---|--|
| 01 | Preceding sign code 1 = positive 2 = negative | 822 / 07 822 / 11 823 / 07 823 / 11 824 / 10 825 / 05 826 / 07 |
| 02 | Currency, ISO 4217 e.g. EUR = EURO GBP = English Pounds USD = U.S. Dollar | 822 / 12 |
| 03 | Credit note type code 0 = credit note (the following record types are transmitted: 821/822/823/824/825/827/828/829) 1 = balancing invoice (the following record types are transmitted: 821/822/823/824/827/828/829) 2 = unassessed receipt of goods (the following record types are transmitted: 821/822/823/824/829) | 822 / 14 |
| 04 | Accounting code 2-digit, numerical 01-99 01 = receipt of goods 02 = correction receipt of goods 03 = return delivery 04 = consignation material 05 = damage in transit 99 = other | 824 / 03 |
| 05 | Unit of quantity, DIN 16559/ISO 7372, e.g. PCE = piece KGM = kilogram MTR = metre LTR = litre PR = pair | 824 / 06 |
| 06 | Unit of price 01 = per 1 unit 02 = per 100 units 03 = per 1,000 units 99 = per quantity indicated | 824 / 07 826 / 03 |
| 07 | Surcharge/discount code 01 = packaging 02 = freight 03 = material price increase surcharge (MTZ) 99 = other | 825 / 03 |



| 08 | Mode of payment 0 = not yet determined 1 = cheque 2 = bank-transfer 3 = bill of exchange 4 = cheque / bill of exchange 5 = settlement debtors 6 = electronic transfer | 829 / 14 |
|----|---|----------|
| 09 | Country code, ISO 4217/1978, e.g. BE = Belgium DE = Germany ES = Spain FR = France GB = Great Britain IT = Italy NL = Netherlands PT = Portugal US = U.S.A. | 822 / 15 |



Voucher credit note / balancing invoice

Description of voucher credit note/balancing invoice

- 1. Definition and objective:
 - Development of a uniform form for all suppliers unable to participate in credit note EDI but still practise the crediting method.

2. Format:

- DIN A4 broadside. Spacing 12 characters per inch.
- Alternative use of matrix or laser printer.

3. Design:

- Use of plain paper must be possible.
- Address field arrangement must allow the use of window envelopes.
- Bilingual (German and English)
- End of a page with a delivery note or credit note sum total line.
- Minus signs behind the value.
- 4. Description of forms:
- a) Credit note

| Data element | Ref 4908 | M/C | A/N | Length | Verbal description |
|---------------------|----------|--------|--------|--------------|--|
| Sender Recipient | | M M | A A | 8x35 8x35 | Absender in 8 lines Recipient in 8 lines taking account of national post standards. |
| Date | 822/03 | М | Α | 10 | Date of credit note in the format: DD.MM.YYYY. |
| Page | | М | N | 2 | Pagination. The total number of pages can additionally be indicated if required. |
| Voucher | 822/03 | М | Α | 8 | Credit note number assigned by customer. If required, the ISO country code can be indicated in the prefix. |
| Supplier | 821/04 | М | Α | 9 | Supplier number which the customer assigns to the supplier. |
| VAT ID customer | 821/09 | M | Α | 20 | Turnover tax identification number of the customer. |

C = Conditional M = Mandatory A = Alphanumerical N = Numerical



a) Credit note (continued)

| Data element | Ref 4908 | M/C | A/N | Length | Verbal description |
|---------------------------|----------|-----|-----|--------|---|
| VAT ID supplier | 821/08 | М | Α | 20 | Turnover tax identification number of the supplier. |
| Commercial Reg. no. | 821/10 | С | Α | 25 | National Commercial Register no. of the supplier. |
| Currency | 822/12 | М | Α | 3 | Currency code according to ISO 4217. |
| BS | 824/03 | М | N | 2 | Accounting code. |
| Subject number customer | 824/04 | М | Α | 24 | Subject number which the customer assigns to an article. |
| Test report | 824/15 | С | Α | 14 | Number which the customer assigns to a test report. |
| ME | 824/06 | М | Α | 3 | Unit of quantity. |
| Delivery quantity | 824/05 | М | N | 13 | Delivery quantity (3 decimal-places). |
| PE | 824/07 | М | N | 2 | Code unit of price. |
| Unit price | 824/08 | М | N | 14 | Unit price. |
| Amount before VAT | 824/09 | М | N | 15 | Delivery quantity x unit price. |
| SK% | 824/11 | С | N | 4 | Discount per centage with one decimal-place. |
| VAT% | 824/13 | М | N | 5 | VAT per centage with one decimal-place. |
| VAT amount | 824/14 | М | N | 14 | VAT amount. |
| Amount | | М | N | 15 | Net price + VAT amount on article number level. |
| Surcharge/discount | 825/03 | С | N | 2+14 | Surcharge/discount code and amount of surcharge/discount. |
| LS | 823/03 | М | Α | 8 | Delivery note number. |
| VD | 823/05 | М | Α | 8 | Shippng date in the format: DD.MM.YY. |
| ED | 823/15 | М | Α | 8 | Goods received date in the format: DD.MM.YY. |
| Sum DN surcharge/discount | | С | N | 14 | Delivery note sum of all surcharges/discounts. |
| Sum DN net | | М | N | 15 | Delivery note sum net. |
| VAT% | 824/13 | М | N | 5 | VAT per centage with one decimal-place. |



a) Credit note (continued)

| Data element | Ref 4908 | M/C | A/N | Length | Verbal description |
|------------------------------------|----------|-----|-----|--------|---|
| Sum DN VAT | 823/09 | М | N | 14 | VAT of delivery note sum. |
| Sum DN gross | 823/10 | М | N | 15 | Delivery note sum gross. |
| Contact | 823/16 | С | Α | 15 | Contact at the customer. |
| Due | 822/05 | С | N | 10 | Due date in the format: DD.MM.YYYY. |
| Discount | | М | N | 14 | Delivery note sum discount. |
| VAT% | | М | N | 5 | Possibly different VAT rate with one decimal point. |
| Sum DN VAT | 823/09 | М | N | 14 | VAT of delivery note sum in case of different VAT rate. |
| Bel | 822/03 | М | Α | 8 | Credit note number assigned by the customer. If required the ISO country code may be indicated in the prefix. |
| Due | 822/05 | С | N | 10 | Due date in the format: DD.MM.YYYY. |
| Sum credit note surcharge/discount | | С | N | 14 | Sum of credit notes for all allowances/charges. |
| Sum credit note net | | М | N | 15 | Credit note sum net. |
| VAT% | 824/13 | М | N | 5 | VAT per centage with one decimal-place. |
| Sum credit note VAT | 822/09 | М | N | 14 | VAT of credit note. |
| Sum credit note gross | 822/10 | М | N | 15 | Credit note gross. |
| Discount | | М | N | 14 | Credit note sum discount. |
| VAT% | | М | N | 5 | Possibly different VAT rate with one decimal point. |
| Sum DN VAT | 823/09 | М | Ν | 14 | VAT of credit note in case of different VAT rate. |



a) Balancing invoice

The following fields/columns differ from those in the credit note:

| Data element | Ref 4908 | M/C | A/N | Length | Verbal description |
|--------------|----------|-----|-----|--------|--|
| U price old | 824/08 | М | N | 13 | Unit price old. |
| U price new | 826/04 | М | N | 13 | Unit price new. |
| Difference | 826/06 | М | N | 13 | Unit price new - unit price old. |
| Valid from | 826/05 | М | Α | 8 | Validity date of the new unit price in the format: DD.MM.YY. |
| WK | 823/04 | С | Α | 3 | Plant of customer to which delivery went. |
| Gross | | М | N | 15 | Gross sum per article number of the customer. |
| Net | | М | N | 15 | Net sum per article number of the customer. |
| VAT | | М | N | 15 | VAT sum per article number of the customer. |
| Gross BI | | М | N | 15 | Gross sum per balancing invoice of the customer. |
| Net BI | | М | N | 15 | Net sum per balancing invoice of the customer. |
| VAT BI | | M | N | 15 | VAT sum per balancing invoice of the customer. |



Document Revision

| Version | Date | Description | Author |
|---------|-------------|---|--------------------|
| 1.0 | 2007-01-18 | Creation | Hans-Ulrich Berger |
| 1.5 | 2007-10-02 | Revision and change of CI | Marc Tillmann |
| 1.6 | 2009-08-18 | Enhancement | Hans-Ulrich Berger |
| 1.7 | 2016-Aug-11 | Modified JCI or Johnson Controls references to be Adient. Removed JCI logo and added Adient logo. | Hemant Bhardwaj |
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